



**CULTURE AND ARTS COMMISSION
AGENDA**

Thursday, April 19, 2018 • 6:30 p.m. • San Bruno City Hall, 567 El Camino Real, Room 115

WELCOME TO OUR COMMISSION MEETING

If you wish to speak on an item under discussion by the Commission and appearing on the agenda, you may do so upon receiving recognition from the Commission Chair. If you wish to speak on a matter not appearing on the agenda, you may do so during PUBLIC DISCUSSION. Please state your name and address; if you are representing an organization, please state the name of the organization. In compliance with American Disabilities Act, individuals requiring accommodations for this meeting should notify us 48 hours prior to meeting (616-7180).

Please note: Commission policy allows a maximum of three (3) minutes for individual comments.

1. **CALL TO ORDER/ROLL CALL:**
2. **PLEDGE OF ALLEGIANCE:**
3. **REVIEW OF AGENDA:**
4. **APPROVAL OF THE MINUTES:** March 15, 2018
5. **CONSENT CALENDAR:**
6. **PUBLIC COMMENT ON ITEMS NOT ON AGENDA:** (Note: Commission's policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Commission from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Commission may, at the discretion of the Commission, be scheduled for consideration at future meetings.)
7. **NEW BUSINESS:**
 - a. Journeys of the Imagination Statue – Oral Report
8. **UNFINISHED BUSINESS:**
 - a. Response to Request for Proposals for Traffic Signal Controller Boxes Art Project
 - b. Community Art Gallery Program Selection of Artists – Oral Update
9. **ITEMS FROM COMMISSION MEMBERS:**
10. **ITEMS FROM STAFF:**
11. **ADJOURNMENT**

**** POSTED PURSUANT TO LAW ****



MEETING MINUTES

Culture and Arts Commission March 15, 2018

1. **CALL TO ORDER/ROLL CALL:** Chair **Pamela Gamble** called the meeting of the Culture and Arts Commission to order at 6:37 p.m. Commissioners present: Chair Pamela Gamble, Jeanne George, Pamela Madden, Judith Puccini, and Melodie Tobin. Commissioners Excused: Commissioners Bardi Rosman Koodrin and Janet Monaghan. Staff: Tim Wallace.
2. **PLEDGE OF ALLEGIANCE:** Commissioner Judith Puccini led the Pledge of Allegiance.
3. **REVIEW OF AGENDA:** No changes.
4. **APPROVAL OF MINUTES:** **MSC Tobin/Madden** to approve the minutes of the January 18, 2018 Culture and Arts Commission meeting. Approved unanimously.
5. **CONSENT CALENDAR:** None.
6. **PUBLIC COMMENT:** None.
7. **CONDUCT OF BUSINESS:**
 - a. Community Day in the Park Art Project – Superintendent Wallace reminded the Commission that the year before the Commission sponsored an art project for Community Day in the Park and it was well received by the community. He presented the Commission with several options for them to choose from for the upcoming Community Day in the Park on June 3, 2018. **Commissioner Tobin** asked who runs the art project and Superintendent Wallace replied that Recreation Coordinator, Kelsey Clyma runs the art project with hourly staff. **Commissioner Puccini** asked if Community Day in the Park has a theme and Superintendent Wallace responded that it does not but the Posy Parade does but it hasn't been released by the Lions Club yet. **MSC Tobin/George** to have staff select the projects for the Community Day in the Park Art Project with the suggestion that they tie it to the theme of the Posy Parade. Approved unanimously.
8. **UNFINISHED BUSINESS:**
 - a. Traffic Signal Controller Boxes Art Project – Superintendent Wallace let the Commission know that there are currently seven submission for the Traffic Signal

- Controller Boxes Art Project. **Chair Gamble** asked staff to put together a flyer advertising the RFP to display in the Library to try to get more submissions.
- b. Community Art Gallery Program Selection of Artists – No Update

9. **ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS:** **Commissioner Puccini** told the Commission that Rollingwood School has contacted her regarding the possibility of putting together an art project for the students of that school before it closes and she asked the Commission if they were interested in funding the supplies for the project. **Commissioner Tobin** responded that Rollingwood can submit a proposal for the Commission to vote on. **Commissioner Puccini** would also like to recommend to the Commission the possibility of having artwork displayed on San Mateo Avenue on the empty storefronts. **Commissioner Tobin** replied that if the Commission received a proposal with the project they can vote on it and then present it to the City Council for final approval.
10. **ITEMS FROM STAFF:** Superintendent Wallace let the Commission know that Interim Director, Michael Stallings, would be present to introduce himself during the Commission's April meeting.
11. **ADJOURNMENT:** With no other business to be conducted, **Chair Gamble** adjourned the meeting at 7:19 p.m.

Respectfully Submitted,

Ludmer Aker
Executive Assistant
City of San Bruno



CITY OF SAN BRUNO
COMMUNITY SERVICES DEPARTMENT

DATE: April 19, 2018
TO: Culture and Arts Commission
FROM: Tim Wallace, Community Services Superintendent
SUBJECT: Response to Request for Proposals for Traffic Signal Controller Boxes Art Project

BACKGROUND:

A Request for Proposals for the Traffic Signal Controller Boxes Art project was released on February 15, 2018 and closed on March 30, 2018. This was the third RFP for this project. The first two RFPs resulted in the Commission selecting artists for three of the six traffic signal controller boxes included in this project.

DISCUSSION:

The current RFP resulted in 13 entries from eight artists. Each box has been designated a theme by the Commission. The themes for the boxes included in this RFP are Patriotism, High Tech, and Mission Bell. Patriotism received seven entries, High Tech received four entries, and Mission Bell received two entries.

Staff will present these entries to the Commission to review.

The Commission will then determine which, if any, submissions will move forward in the process.

FISCAL IMPACT:

None during the selection process.

ATTACHMENTS:

Request for Proposals for Traffic Signal Controller Boxes Art Project Submissions

THEME

Patriotism

LOCATION

Sneath Lane
at El Camino Real

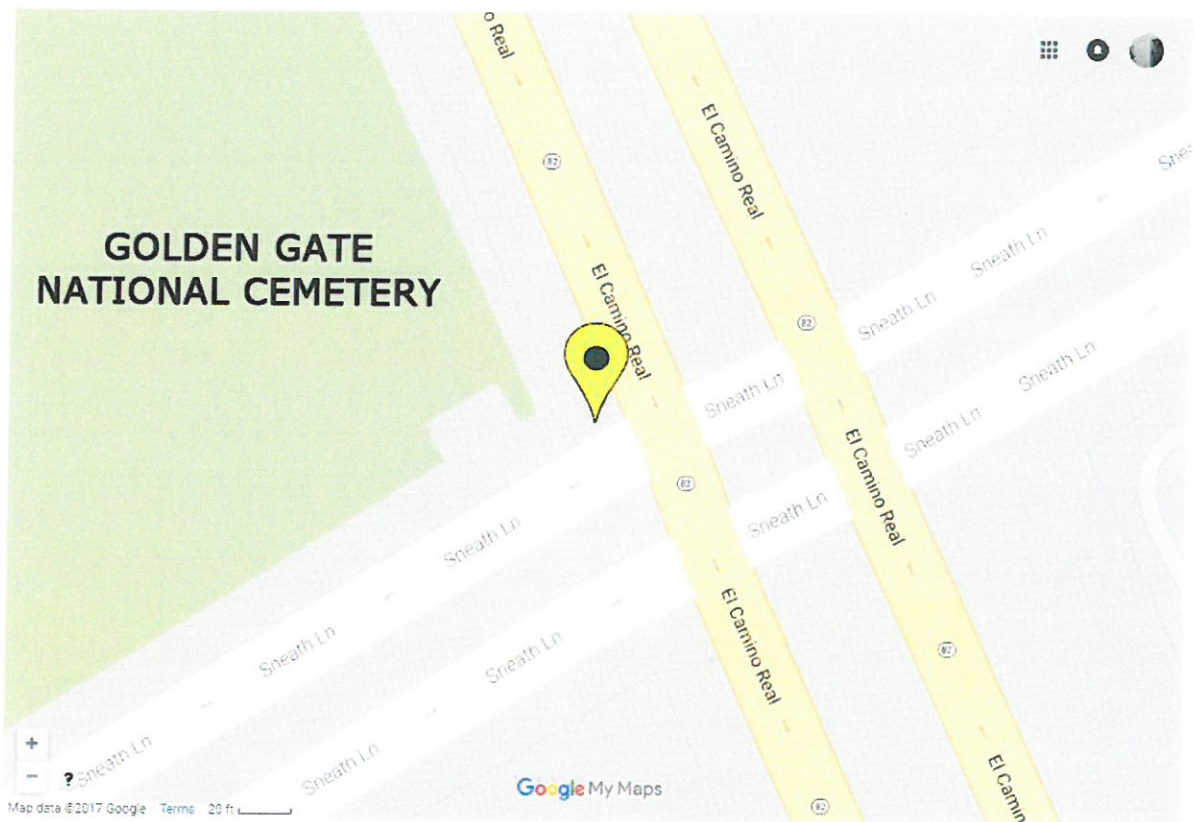


Figure 1 - Sneath Lane at El Camino Real



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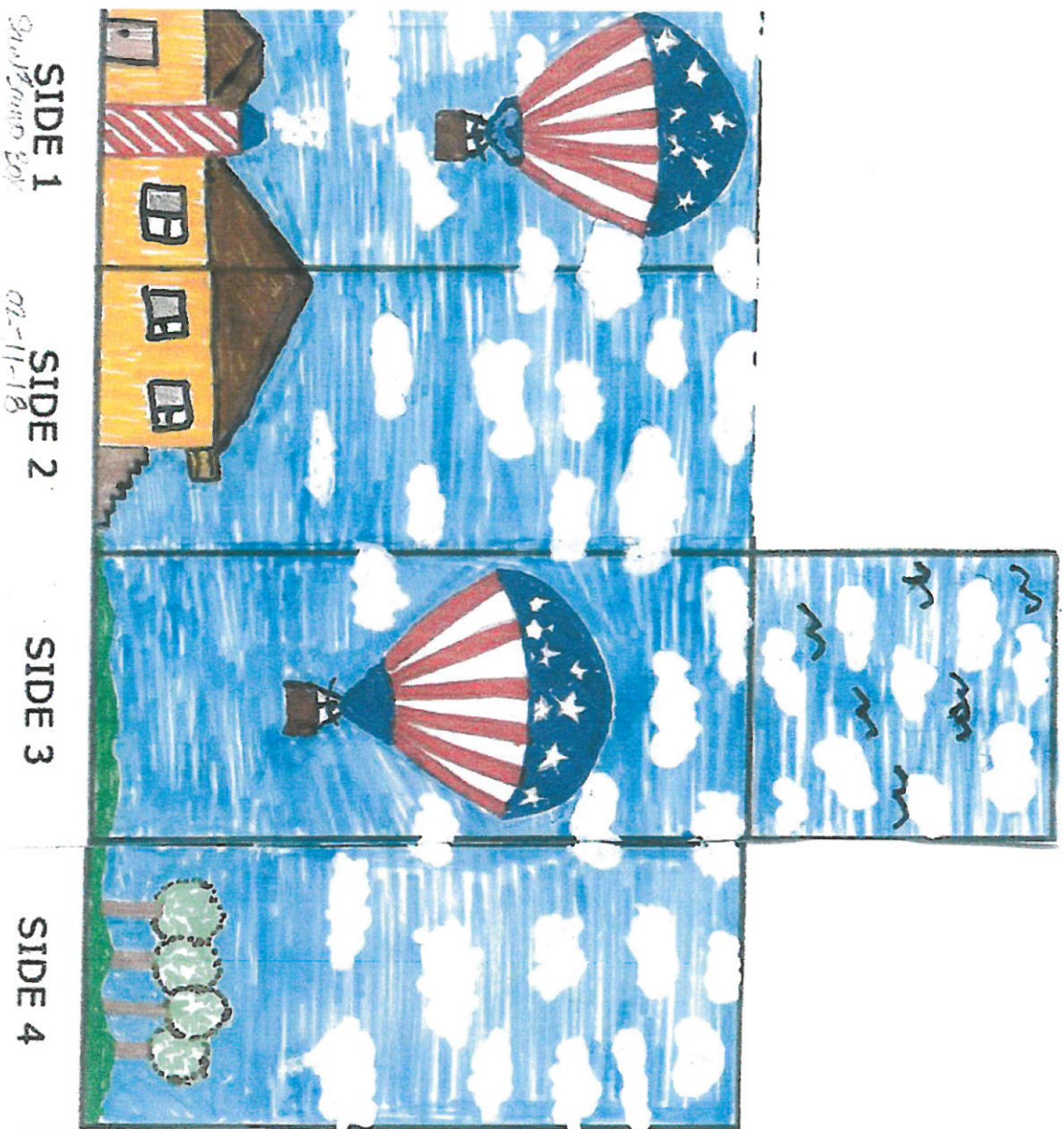


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Get it
with a
heart

Get it
heart

TOP



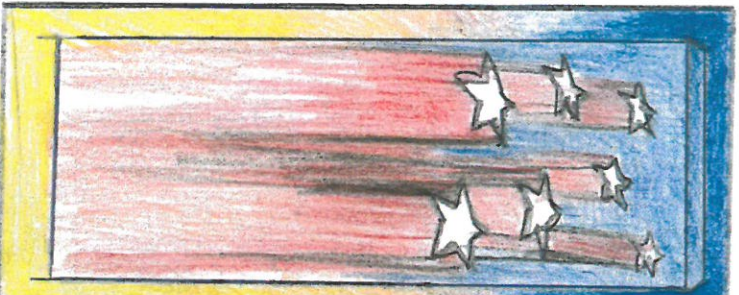
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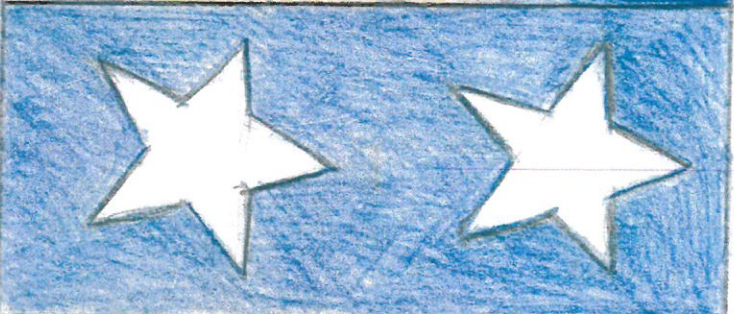
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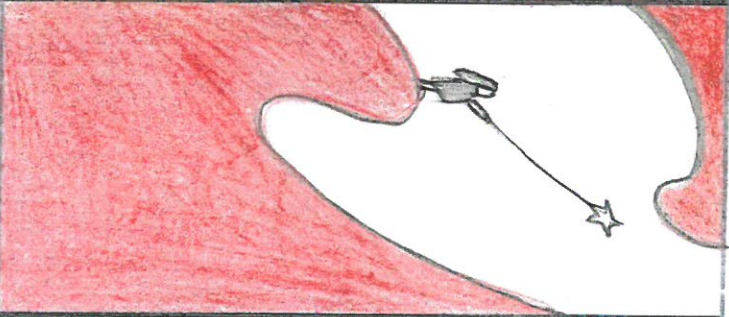
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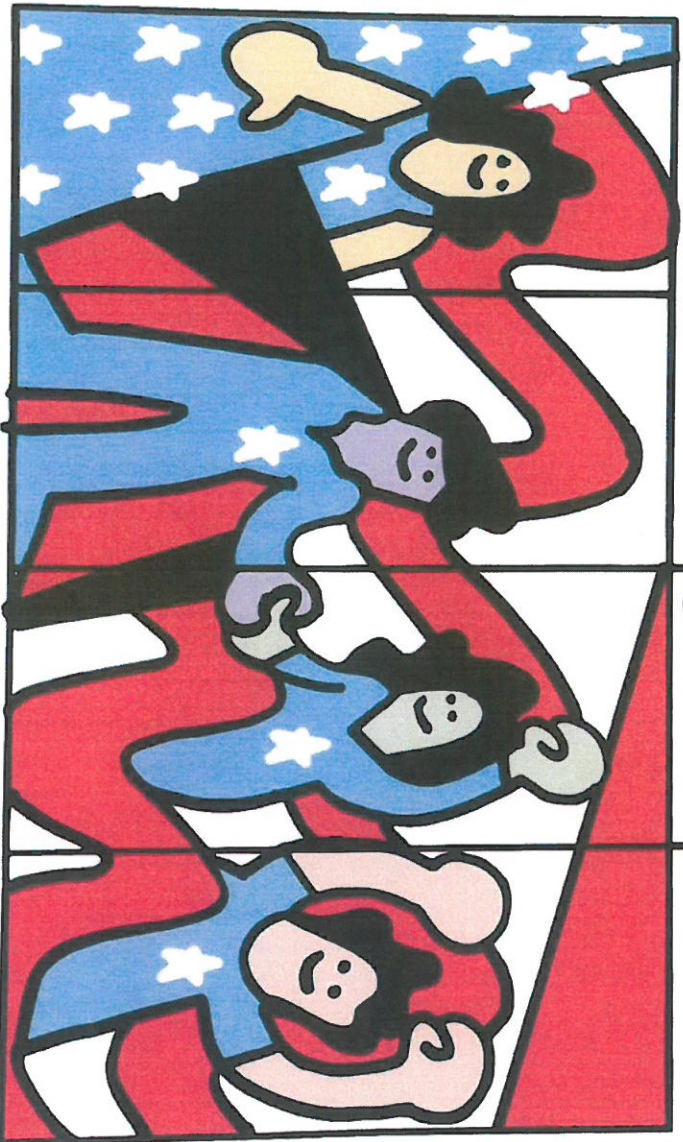
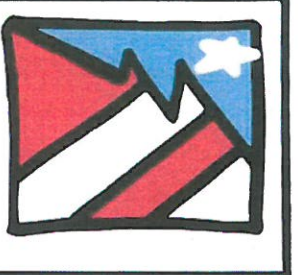


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THEME

High Tech

LOCATION

San Bruno Avenue, West
at Cherry Avenue

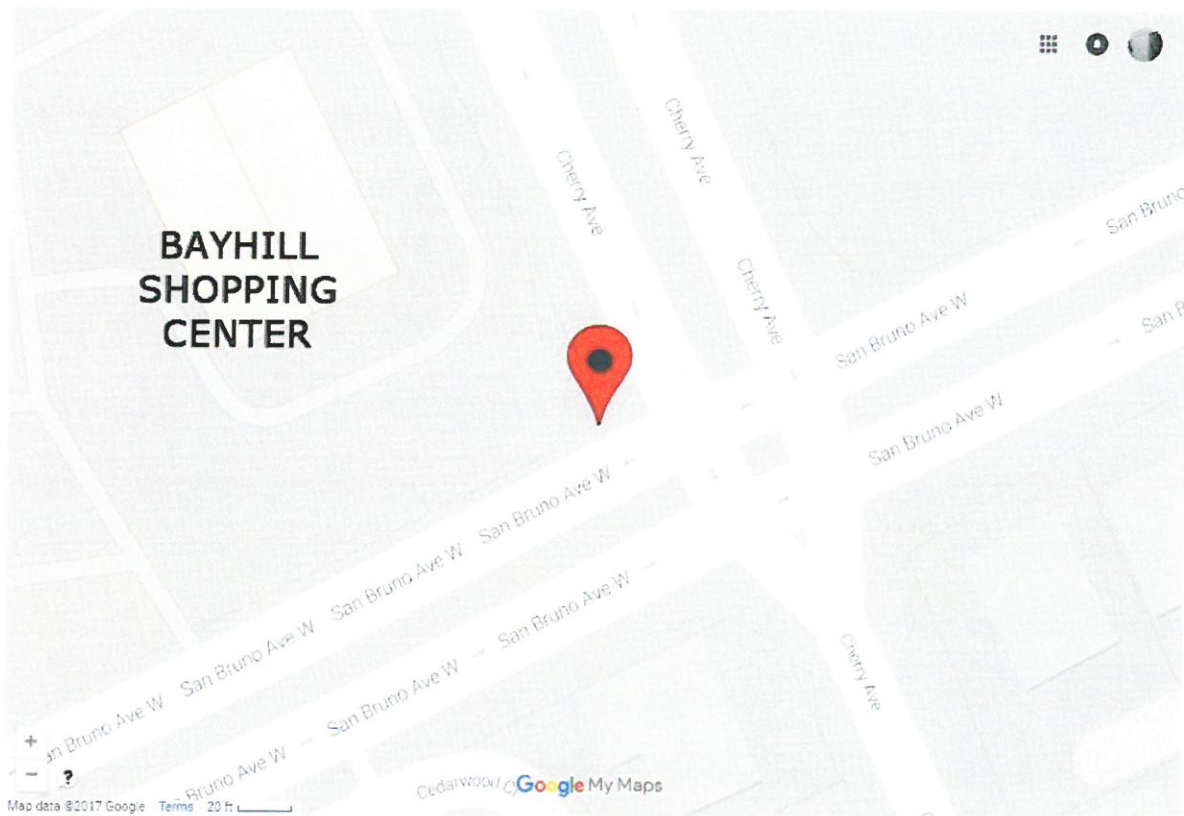


Figure 2 - San Bruno Avenue, West at Cherry Avenue



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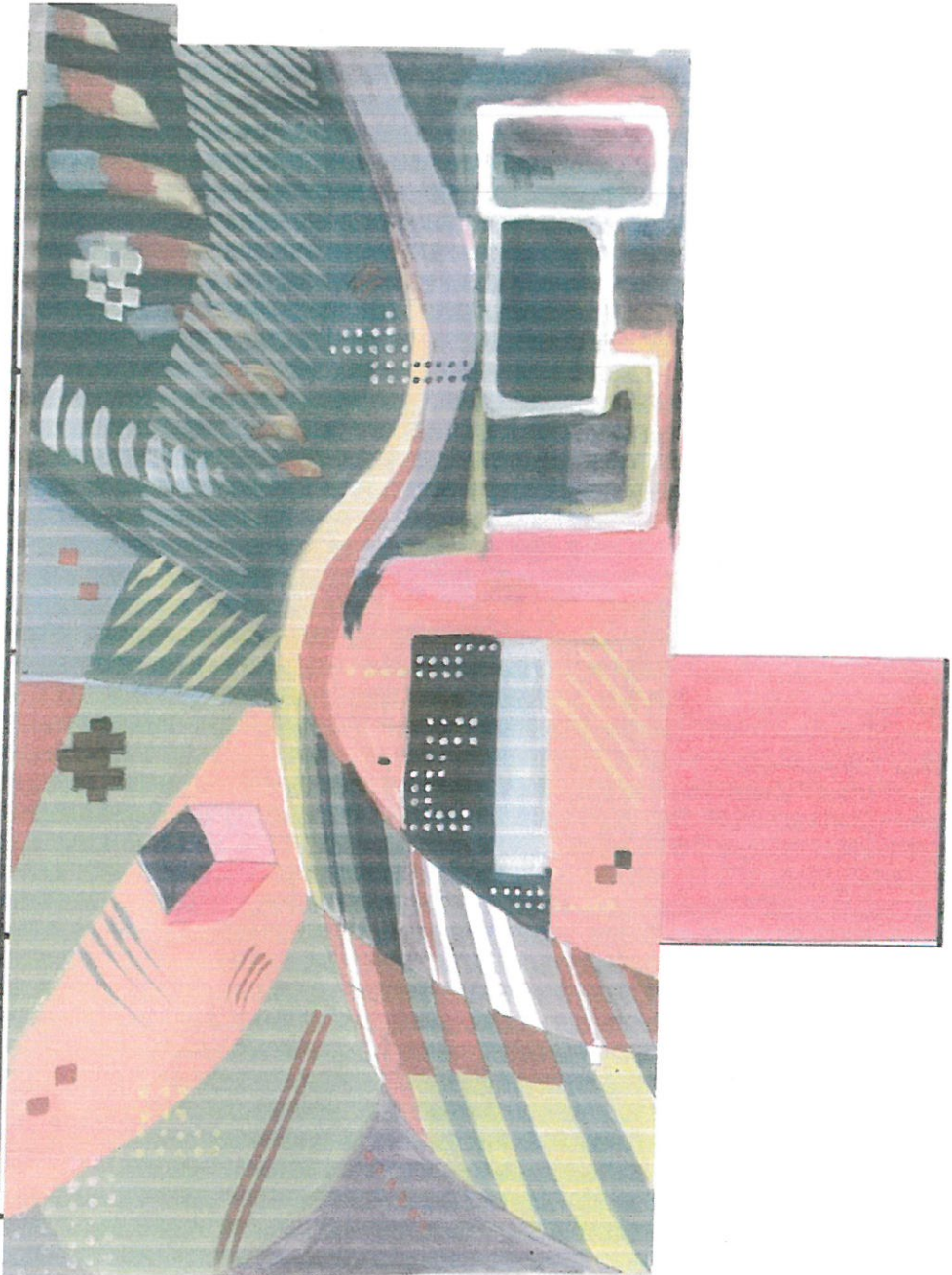
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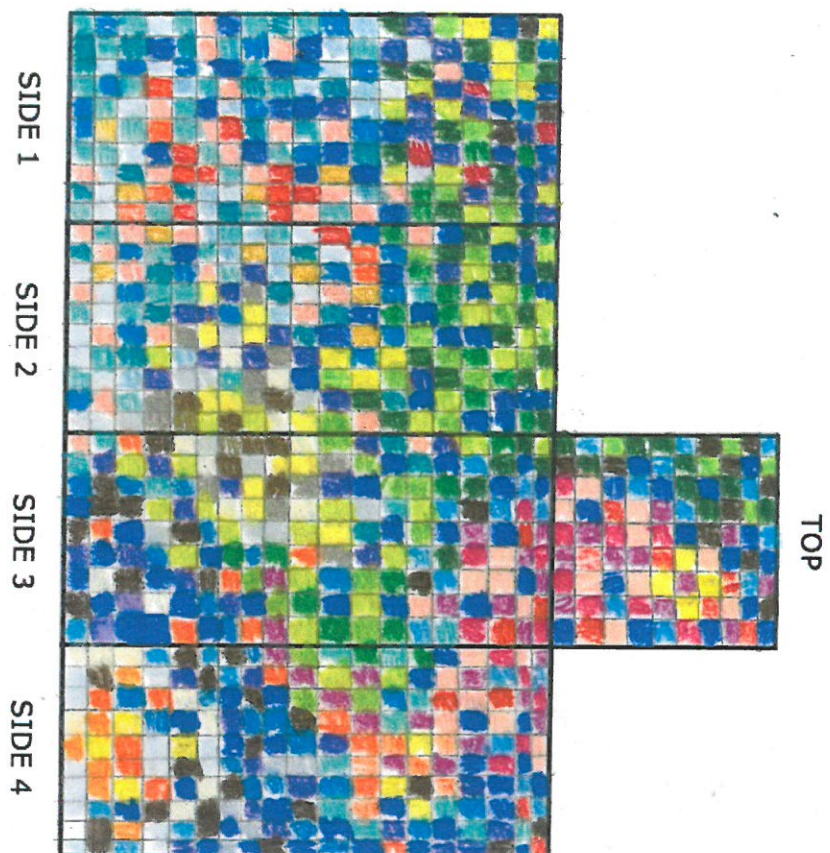


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1" SQUARES OF
SOIL COLOR
(PIXELS)

THEME

Mission Bell

LOCATION

El Camino Real
at Interstate 380
(Northeast Corner)

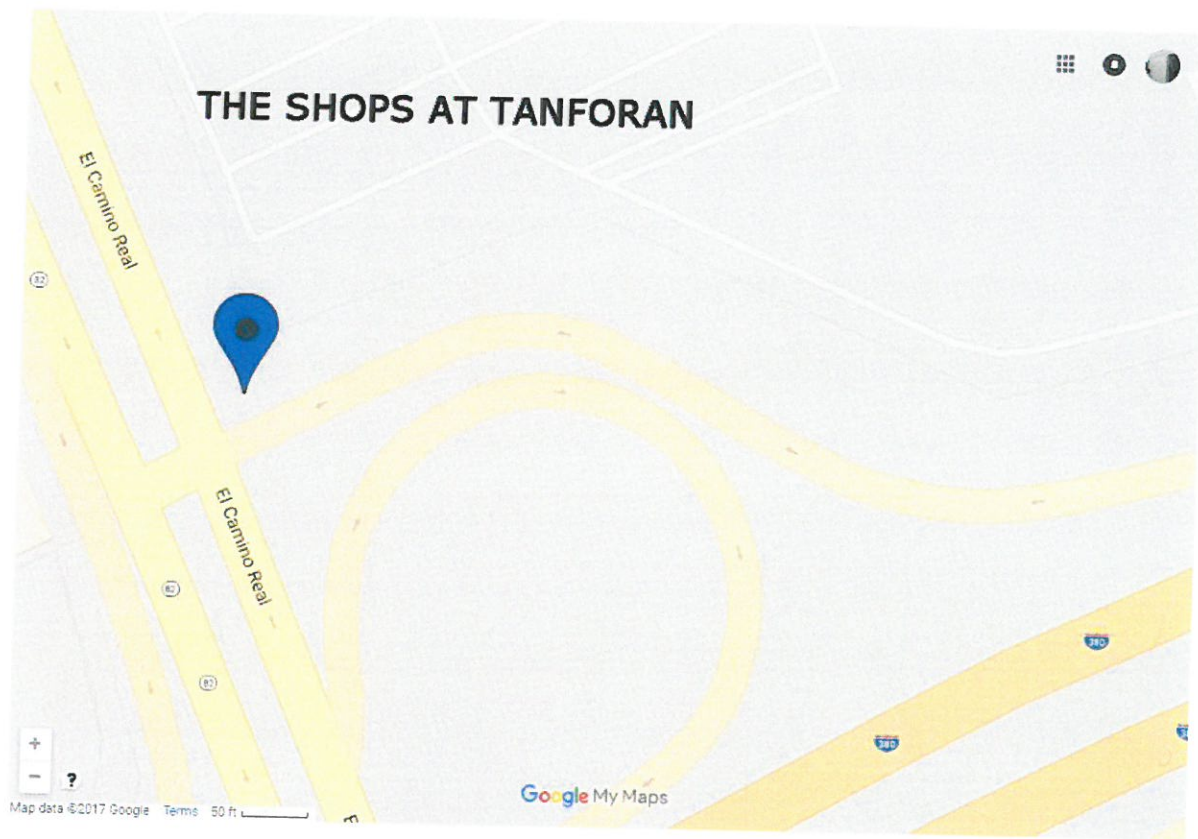


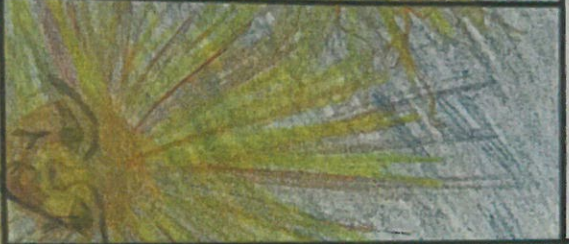
Figure 3 - El Camino Real at Interstate 380 (Northeast Corner)



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